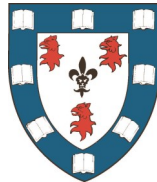


## Welcome to Homerton College Library



**a guide for new users**



Mary Allan Building  
Hills Road, Cambridge, CB2 8PH  
01223 747260 (47260 internal)  
[library@homerton.cam.ac.uk](mailto:library@homerton.cam.ac.uk)

# The Library at a glance

The library is open 24/7 to registered users.

---

## Full Term staffed hours:

Monday—Friday..... 0900—1700

Saturday—Sunday..... 1300—1700

## Vacation staffed hours:

Monday—Friday..... 0900—1700

---

## Online catalogue and your library account

<http://heritage.homerton.cam.ac.uk/>

You can access your account and the catalogue at home or on campus

---

## For library news and information

**Website:** <http://www.homerton.cam.ac.uk/lifeathomerton/facilities/library/>

**Blog:** <http://homlib.wordpress.com/>

**Twitter:** [@homlib](https://twitter.com/homlib)

# Access to the Library and borrowing items

You can borrow up to 15 items at a time, for a 14 day loan period. There are longer loan periods over the vacations.

You can borrow items at our self-issue terminal.

Access to the Library is by University Card. Borrowing privileges are reserved for members of Homerton College. Non-Homerton College users are admitted at the discretion of the librarian. Please contact the Library team if you are unclear about your level of access.



## Renewing and reserving items

**Renew** items you have out on loan, **reserve** items that are on loan to someone else, and **check your library account** at:

<http://heritage.homerton.cam.ac.uk/>



## Returning books

Simply **return** items to the **drop boxes** at the Library entrance— you don't need to scan anything back in!

# Library catalogues

Search the Homerton College Library **catalogue** and access your **library account** at the two dedicated catalogue terminals on the ground floor, or from any computer on or off-campus at :

<http://heritage.homerton.cam.ac.uk/>

To search across the whole University's library collections, use **LibrarySearch** at:

<http://search.lib.cam.ac.uk/>

*Please note*—LibrarySearch will show whether Homerton owns a book, but will not show availability. To check if an item is available to borrow, use the Homerton College Library Catalogue.

---

## Electronic resources

As a member of the University of Cambridge you can access 20,000+ full text academic **journals**, thousands of **ebooks** plus hundreds of academic **databases** through the LibrarySearch catalogue or at :

<http://www.lib.cam.ac.uk/eresources/>

Off-campus access to most e-resources is available using your Raven password.

# Photocopying, printing and scanning

Homerton is part of the '**Common Balance**' **Print eCredit** system. You can use your eCredit to print and photocopy at **any location** which uses the Common Balance system. You can check your current balance or top up your credit at:

<https://ecredit.ds.cam.ac.uk/>

The Library has a **mono and colour self-service** photocopier located on the Ground Floor. It is card operated using your University Card. Further information about photocopying, including Copyright Regulations, is available in the Library.

The laser printer on the ground floor is connected to **MCS** computers for A4 mono and colour printing. You can also send print jobs to the Library printer from your laptop by installing the PaperCut application. For more information, see the Desktop Services website.



## Contacting the Library

The Library team are happy to answer any enquiries to help you with your studies at Homerton. Just come to the enquiry desk, ring us on 01223 747260 or email us at [library@homerton.cam.ac.uk](mailto:library@homerton.cam.ac.uk)

The Library will contact you regarding any items you have on your account via your **University email** or your **pigeon-hole**. It is your responsibility to keep us updated with your current telephone number and address.

# Useful contacts

## IT Department

**Phone:** 01223 747109 (internal 47109)

**Email:** [it-support@homerton.cam.ac.uk](mailto:it-support@homerton.cam.ac.uk)

**Website:** <http://www.homerton.cam.ac.uk/lifeathomerton/facilities/it>

## Desktop Services (MCS, printing etc.)

**Website:** <http://www.ucs.cam.ac.uk/desktop-services/>

## University Card

**Phone:** 01223 766908 (internal 66908)

**Email:** [univcard@admin.cam.ac.uk](mailto:univcard@admin.cam.ac.uk)

**Website:** <http://www.admin.cam.ac.uk/offices/misd/services/univcard/>

## Raven password information

**Website:** <http://www.cam.ac.uk/raven/>

## Homerton Union of Students (HUS)

**Phone:** 01223 747190 (internal 47190)

**Website:** <http://www.husjcr.co.uk/>

## Porters Lodge

**Phone:** 01223 747111 (internal 47111)